

# BUDGET ADJUSTMENT

## Ordinance Fact Sheet

**140735**

Ordinance Number

**Brief Title**

Appropriating Fund Balance of the Development  
Services fund.

**Approval Deadline****Reason****Details****Reason for Adjustment**

Funding for implementing recommendations improving the service delivery emphasized by the Zucker Systems' analysis.

**Discussion** (explain all financial aspects of the proposed legislation, including future implications, any direct/indirect costs, specific account numbers, ordinance references, and budget page numbers.)

City Planning and Development initiated a departmental wide evaluation of the way in which it currently conducts business. In doing so, Zucker Systems identified several crucial recommendations that needed to be implemented which would enhance both service delivery and functionality. This funding will begin to address these recommendations. We are preparing for improvements to our 5th floor intake area and relocation of divisions to assist with the flow of obtain a permit through the department. We are examining technological advancements for our various Boards and Commissions through delivery of materials, dockets, information, etc. We are also looking at various means to improve staff personnel through training, certifications, educational activities.

**Department, Program, or Accounts Affected****Sponsor****From/Transferor(s) or Fund Title(s)**

Development Services Fund Balance  
2210-33000

**To/Transferee(s) or Fund Title(s)**

Development Services Administration  
15-2210-642500-E

**Policy / Program Impact****Policy or Program  
Emphasis Change**

☒ No ☐ Yes

**Operational  
Impact  
Assessment****Council Committee Actions**

☐ Do Pass ☐ Hold  
☐ Do Pass (as amended) ☐ w/o Recommendation  
☐ Committee Sub. ☐ Do Not Pass

**Fact Sheet prepared by:****Date**

Jeff Phillips

8/27/2014

**Fact Sheet reviewed by:****Date****Reference Numbers**